

## Advising Initiatives 2007 – Current

Initiative	Reason for Initiative
<p><b><i>Advising Reorganization</i></b></p> <ul style="list-style-type: none"> <li>▪ Majority of Advising moved from central University office to Academic Colleges</li> <li>▪ Petitions process in COS and CLASS reorganized</li> <li>▪ Roles and Responsibilities Clarification Preparation and distribution of document that clarified (a) roles and responsibilities of Undergraduate Studies, University Advising and Academic Advising offices and (b) Functions of Advising Coalition and Advising Consortium</li> </ul>	<ul style="list-style-type: none"> <li>▪ Completed Fall '07. Decentralized advising helps connect and embed students in their academic colleges, departments, and faculty.</li> <li>▪ Completed Fall '07. CLASS and COS petitions had been handled by an administrative assistant from University Advising Office. Processing moved to Academic Colleges as part of reorganization.</li> <li>▪ Completed Spring '08. Confusion about roles and responsibilities with decentralized Advising.</li> <li>▪ Coalition and Consortium meeting topics overlapping – Advising coalition was intended to be policy oriented – with attendance from the appropriate Associate Deans</li> </ul>
<p><b><i>Curriculum and LC Reforms</i></b></p> <ul style="list-style-type: none"> <li>▪ New General Education Training and check sheets</li> <li>▪ Learning Community Implementation</li> </ul>	<ul style="list-style-type: none"> <li>▪ Completed Spring '08. New General Education implementation required training of all advisors and new check sheets for programs</li> <li>▪ Completed Spring '08. Learning Community review and training session held for all academic advisors to prepare for orientation advising and Learning Community enrollment)</li> </ul>

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<p><i>Use of Technology</i></p> <ul style="list-style-type: none"> <li>▪ Degree audit</li> <li>▪ Advising tracking data base</li> <li>▪ Advisor assignment initiative</li> <li>▪ On line advising appointment scheduling</li> <li>▪ Use Auto Communications (autocom) cycle developed by enrollment services to identify, inform, and encourage un-registered new transfer students about registration dates and times. Subsequently apply this model to currently enrolled students</li> <li>▪ On-Line Advising</li> </ul>	<ul style="list-style-type: none"> <li>▪ Implemented April '07. Allows students, faculty, and advisors to check degree requirements and monitor academic progress. May extend to masters degrees</li> <li>▪ Implemented '08. Critical advising information can be documented, shared, and accessed by any advisor across campus. Common training for usage by all advisors provided in early '08.</li> <li>▪ Initiated Sp.'08 – Implementation Fall '08. Will allow students to find the names of their advisor(s) through CampusNet.</li> <li>▪ Email will be directed to appropriate advising office (e.g., <a href="mailto:cos.advising@csuohio.edu">cos.advising@csuohio.edu</a>) and placed in folders of assigned advisor. Current personal email accounts used by advisors create problems when advisor is absent or leaves.</li> <li>▪ Within-offices assignments of students to advisors can be automated with this system.</li> <li>▪ Implemented by College of Business – 2008. Other Colleges have been informed and are encouraged to consider this system.</li> <li>▪ There are often long waits for an appointment time during the height of registration. . A reminder system for students will encourage and promote early enrollment and should relieve some of this advising appointment backup and pressure.</li> <li>▪ With the increase in on-line courses we need to find alternative ways to advise students. Many faculty members advise upper division students using email. We need to explore if there are effective ways to use on-line approaches to advise more students.</li> </ul>

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<p><i>Other Initiatives under Discussion</i></p> <ul style="list-style-type: none"> <li>▪ Assessment</li> <li>▪ Intervention for students on probation</li> <li>▪ Common Training</li> <li>▪ Use of Graduate Assistants</li> </ul>	<ul style="list-style-type: none"> <li>▪ Advising has not been part of the campus-wide assessment. An intern in CLASS advising office is researching approaches to advising assessment.</li> <li>▪ Many universities have a structured intervention for students on probation. Undergraduate Studies is researching best practices.</li> <li>▪ Newly hired advisors need common information about university procedures as well as academic advising best practices. The university advising office will develop this training in collaboration with College Advising Offices. Common training for all advisors was provided for the new General Education.</li> <li>▪ Advising offices need help at peak times and Business has been using graduate assistants for some time.</li> </ul>